I&A Steering Committee Meeting, 2018-06-06

11:00am-12:00pm PST

Call-in Procedures

Call-in Number: (641) 715-0700

Access Code: 767350

Agenda

Opening Items

* In attendance: Steve, Samantha
* Not in attendance: Rachel, Stephanie, Lisa, Hope, Alison
* Notes: Courtney

Upcoming Deadlines, Events, and Goals:

* Steering Shares
	+ 6/8: Last steering share- Lisa
	+ 6/22: Last steering share- Alison
* Archivists on the Issues
	+ 6/26: Last post- Catherine Peebles
* Research Teams
	+ 6/14: Last post- News monitoring
		- Steve will compile highlights, will write post if no interest from rest of team
	+ 6/28: Last post- Legis\*

Monthly Recap

* Steering Shares
	+ **3/2: Lisa -- not received**
	+ 5/11: Last steering share- Stephanie???
		- Will submit by Monday!
	+ 5/16: Last steering share- Samantha, received
	+ 5/25: Last steering share- Steve, received
* Archivists on the Issues
	+ 5/10 : Mid-year post- Summer Espinosa (received)
* Research Teams
	+ News highlights, April (received)
	+ Mid-year post- Legis\* Team (received)
* Affiliates/friends:
	+ Everyone is invited to the “Hill Advocacy” event on Tuesday, August 14
		- Dennis from CoPP would like to know if anyone from the Steering Committee can join
	+ RAAC: Archives Design Share
		- Recap: there would be “portal” on I&A site for templates that could be reused for archival outreach/advocacy. (Ex. “Ask an Archivist Day”)
		- Need to touch base:
			* Set up a time to have a call
			* Actually work on the project...
		- Maybe we can unveil something at SAA?
	+ I&A Steering committee Happy Hour post-section meeting (yay!)
		- [Open City](http://www.opencitydc.com/) next door to conference hotel
		- Advocacy mixer!
	+ Getting ready for transition
		- Alison and Stephanie rotating off of Steering Committee
			* We have 3 candidates for Steering Committee
		- Rachel will stay on as immediate past chair member (similar to Hope)
			* Have 2 candidates for Chair-Elect (yay!!)
		- Candidate bios and statements posted to our microsite: https://www2.archivists.org/groups/issues-and-advocacy-section/2018-elections
	+ SAA Pop-up session: labor practices in archives
		- Submitted! Voting open now.
		- If not accepted, integrate into I&A section meeting??
			* Let’s do it.

Updates

* Research teams (Steve & Rachel)?
* Social Media (Samantha)?
* Blog master (Stephanie)?
* Toolkit (Hope)?
* Recap (Courtney)?
* Liaison (Lisa)?

Action Items

* Rachel: Design Share?
* Steve:
* Lisa:
* Stephanie:
* Samantha:
* Courtney: Email Dennis about Hill event
* Hope:
* Alison: