I&A Steering Committee Meeting, 2018-06-06

11:00am-12:00pm PST

Call-in Procedures

Call-in Number: (641) 715-0700

Access Code: 767350

Agenda

Opening Items

* In attendance: Steve, Samantha
* Not in attendance: Rachel, Stephanie, Lisa, Hope, Alison
* Notes: Courtney

Upcoming Deadlines, Events, and Goals:

* Steering Shares
  + 6/8: Last steering share- Lisa
  + 6/22: Last steering share- Alison
* Archivists on the Issues
  + 6/26: Last post- Catherine Peebles
* Research Teams
  + 6/14: Last post- News monitoring
    - Steve will compile highlights, will write post if no interest from rest of team
  + 6/28: Last post- Legis\*

Monthly Recap

* Steering Shares
  + **3/2: Lisa -- not received**
  + 5/11: Last steering share- Stephanie???
    - Will submit by Monday!
  + 5/16: Last steering share- Samantha, received
  + 5/25: Last steering share- Steve, received
* Archivists on the Issues
  + 5/10 : Mid-year post- Summer Espinosa (received)
* Research Teams
  + News highlights, April (received)
  + Mid-year post- Legis\* Team (received)
* Affiliates/friends:
  + Everyone is invited to the “Hill Advocacy” event on Tuesday, August 14
    - Dennis from CoPP would like to know if anyone from the Steering Committee can join
  + RAAC: Archives Design Share
    - Recap: there would be “portal” on I&A site for templates that could be reused for archival outreach/advocacy. (Ex. “Ask an Archivist Day”)
    - Need to touch base:
      * Set up a time to have a call
      * Actually work on the project...
    - Maybe we can unveil something at SAA?
  + I&A Steering committee Happy Hour post-section meeting (yay!)
    - [Open City](http://www.opencitydc.com/) next door to conference hotel
    - Advocacy mixer!
  + Getting ready for transition
    - Alison and Stephanie rotating off of Steering Committee
      * We have 3 candidates for Steering Committee
    - Rachel will stay on as immediate past chair member (similar to Hope)
      * Have 2 candidates for Chair-Elect (yay!!)
    - Candidate bios and statements posted to our microsite: https://www2.archivists.org/groups/issues-and-advocacy-section/2018-elections
  + SAA Pop-up session: labor practices in archives
    - Submitted! Voting open now.
    - If not accepted, integrate into I&A section meeting??
      * Let’s do it.

Updates

* Research teams (Steve & Rachel)?
* Social Media (Samantha)?
* Blog master (Stephanie)?
* Toolkit (Hope)?
* Recap (Courtney)?
* Liaison (Lisa)?

Action Items

* Rachel: Design Share?
* Steve:
* Lisa:
* Stephanie:
* Samantha:
* Courtney: Email Dennis about Hill event
* Hope:
* Alison: